



Request for Proposal

Everton High School HVAC System Project

Proposals Shall Be Labeled As:
"EHS HVAC System Project"

Attn: Dr. Will Darter, Superintendent
509 E. School Street
Everton, MO 65646

Proposals must be RECEIVED by:
1:00 pm, Thursday, May 23rd, 2024 in the
Everton R-III Central Office

Questions may be directed to Dr. Will Darter
Phone: 417-535-2221
Email: wdarter@evertontigers.org

General District Information:
www.evertontigers.org

INTRODUCTION

It is the intent of this request for proposal to seek bids for the replacement of the current heating and air conditioning units at Everton High School with a centralized HVAC system capable of efficiently heating and cooling the high school wing of the building.

BACKGROUND

The Everton R-III School District is located in Everton, Missouri. Approximately 150 students are attending the single-building school facility with 35 staff. Grade levels for this project encompass 6-12th graders. In addition to daily classes, the system should be able to accommodate and serve community events, athletic competitions, and ceremonies like graduation.

TIMELINE AND PROJECT SCHEDULE

The proposed project schedule for this RFP is as follows:

RFP Release	Tuesday, Apr 30, 2024
PreBid Meeting	Thursday, May 9th, 2024 @ 1:00pm
Sealed Bids Due	Thursday, May 23rd, 2024 @1:00pm
BOE Approval	Tuesday, May 28th, 2024
Notice of Award Issue	Friday, May 31st, 2024
Construction to Begin	Tuesday, June 4th, 2024
Construction to Be Completed	Friday, August 9th, 2024

The RFP responses (sealed bids) will be publicly opened at 1:00 pm on Thursday, May 23rd at 1:00 pm at the Everton R-III Central Office at 509 E. School Street, Everton, Missouri, 65646.

This schedule is tentative and subject to change for reasons including, but not limited to, changes in deadline by the Everton R-III School District.

INSTRUCTIONS

A copy of the vendor's response must be sealed and submitted to the Everton R-III School District Central Office no later than 1:00 pm CST on Thursday, May 23rd, 2024. If you are hand delivering your sealed bid, the Central Office is located at 509 E. School Street, Everton, MO 65646. Proposals received after this time will not be considered or opened. Submittal packages must be marked showing the title of the RFP, which is:

**Proposals Shall Be Labeled As:
"EHS HVAC System Project"
Attn: Dr. Will Darter, Superintendent
509 E. School Street
Everton, MO 65646**

QUESTIONS

All questions regarding the project or RFP shall be made electronically via email and directed to Dr. Will Darter at wdarter@everontigers.org or 417-535-2221. Please include the email subject line as **EHS HVAC PROJECT QUESTION**.

*****All information, including the newspaper announcement and this packet, will be posted to the school website's homepage for reference at www.everontigers.org**

ADDENDA

The School District may revise this RFP by issuing written addenda. The addenda will be posted on the school district's website at www.everontigers.org. Interested vendors are encouraged to check the school district's website regularly for addenda. Vendors are responsible for understanding all information in the appendices to the same extent as the RFP. The School District has no obligation or duty to communicate addenda to vendors beyond posting addenda on its website.

TAXES

The Everton R-III School District is a tax-exempt entity. Proposals should not include federal, state, or local taxes.

REJECTION OF PROPOSAL; ACCEPTANCE OF IRREGULARITIES

The Everton R-III School District reserves the right to refuse, in whole or in part, any and all proposals submitted in response to this RFP. Vendors may or may not receive notification from the District if their proposal is rejected. The District further reserves the right to waive technical defects or any other informalities and/or irregularities and to select the proposal most advantageous to the district.

PRICING

Based on the sealed and submitted quote, pricing shall remain firm for the entire project duration.

INCURRED COSTS

The District is not liable for any costs incurred by the Vendor in the preparation or production of its proposal or sealed bid or for any work performed before the issuance of a valid contract under Missouri Law. Such exemption from liability applies whether such costs are incurred by the Vendor or indirectly through the vendor's agent, employees, assigns, or others, whether related to the Vendor.

PREVAILING WAGES REQUIRED per MISSOURI LAW AND STATUES FOR THE SCOPE OF THE PROJECT.